



*Note: Text displayed in blue italics is included to provide guidance to the author and should be deleted before publishing the document. In any table, select and delete any blue line text; then click Home→Styles and select “Table Text” to restore the cells to the default value.*

<b>Project General Description</b>		<b>Project Manager</b>		
		<b>Team Members</b>		

ID #	Milestone, Goal, Function or Task	Responsible Person	Due Date	Completion Date	Milestone Status		
					In-Process	Completed	Delinquent